



WORKING GROUP APPLICATION

MAIN ORGANIZER

Name:
Institution:
Position:
Gender: <input type="checkbox"/> female <input type="checkbox"/> male <input type="checkbox"/> non-binary <input type="checkbox"/> not disclosed
Address:
Email:

CO-ORGANIZER (if applicable)

Name:
Institution:
Position:
Gender: <input type="checkbox"/> female <input type="checkbox"/> male <input type="checkbox"/> non-binary <input type="checkbox"/> not disclosed
Address:
Email:



CO-ORGANIZER (if applicable)

Name:
Institution:
Position:
Gender: <input type="checkbox"/> female <input type="checkbox"/> male <input type="checkbox"/> non-binary <input type="checkbox"/> not disclosed
Address:
Email:

CO-ORGANIZER (if applicable)

Name:
Institution:
Position:
Gender: <input type="checkbox"/> female <input type="checkbox"/> male <input type="checkbox"/> non-binary <input type="checkbox"/> not disclosed
Address:
Email:



WORKING GROUP DETAILS

Title:
Proposed Meeting dates:
Working Group Stream (select one): Regular Stream <input type="checkbox"/> Special Topic Stream <input type="checkbox"/>

Project Summary suitable for public circulation (Max 300 words)



PARTICIPANTS (OTHER THAN ORGANIZERS)

CIEE working groups consist of 8-15 individuals (participants and organizers). CIEE requires the participation of at least one graduate student and one postdoctoral fellow in each working group. Working groups must have demographic diversity, including gender balance ($\geq 40\%$ self-identified as female or gender non-binary and $\geq 40\%$ self-identified as male or gender non-binary). Finally, please distinguish between those who have committed to the project and those who are potential participants; proposals with all participants committed are more likely to be funded.

#1

Name:
Institution:
Email:
Position (ie PhD Student):
Gender: <input type="checkbox"/> female <input type="checkbox"/> male <input type="checkbox"/> non-binary <input type="checkbox"/> not disclosed
Committed to the project: <input type="checkbox"/> yes <input type="checkbox"/> no
Biographic profile (one paragraph):



#2

Name:
Institution:
Email:
Position (ie PhD Student):
Gender: <input type="checkbox"/> female <input type="checkbox"/> male <input type="checkbox"/> non-binary <input type="checkbox"/> not disclosed
Committed to the project: <input type="checkbox"/> yes <input type="checkbox"/> no
Biographic profile (one paragraph):



#3

Name:
Institution:
Email:
Position (ie PhD Student):
Gender: <input type="checkbox"/> female <input type="checkbox"/> male <input type="checkbox"/> non-binary <input type="checkbox"/> not disclosed
Committed to the project: <input type="checkbox"/> yes <input type="checkbox"/> no
Biographic profile (one paragraph):



#4

Name:
Institution:
Email:
Position (ie PhD Student):
Gender: <input type="checkbox"/> female <input type="checkbox"/> male <input type="checkbox"/> non-binary <input type="checkbox"/> not disclosed
Committed to the project: <input type="checkbox"/> yes <input type="checkbox"/> no
Biographic profile (one paragraph):



#5

Name:
Institution:
Email:
Position (ie PhD Student):
Gender: <input type="checkbox"/> female <input type="checkbox"/> male <input type="checkbox"/> non-binary <input type="checkbox"/> not disclosed
Committed to the project: <input type="checkbox"/> yes <input type="checkbox"/> no
Biographic profile (one paragraph):



#6

Name:
Institution:
Email:
Position (ie PhD Student):
Gender: <input type="checkbox"/> female <input type="checkbox"/> male <input type="checkbox"/> non-binary <input type="checkbox"/> not disclosed
Committed to the project: <input type="checkbox"/> yes <input type="checkbox"/> no
Biographic profile (one paragraph):



#7

Name:
Institution:
Email:
Position (ie PhD Student):
Gender: <input type="checkbox"/> female <input type="checkbox"/> male <input type="checkbox"/> non-binary <input type="checkbox"/> not disclosed
Committed to the project: <input type="checkbox"/> yes <input type="checkbox"/> no
Biographic profile (one paragraph):



#8

Name:
Institution:
Email:
Position (ie PhD Student):
Gender: <input type="checkbox"/> female <input type="checkbox"/> male <input type="checkbox"/> non-binary <input type="checkbox"/> not disclosed
Committed to the project: <input type="checkbox"/> yes <input type="checkbox"/> no
Biographic profile (one paragraph):



#9

Name:
Institution:
Email:
Position (ie PhD Student):
Gender: <input type="checkbox"/> female <input type="checkbox"/> male <input type="checkbox"/> non-binary <input type="checkbox"/> not disclosed
Committed to the project: <input type="checkbox"/> yes <input type="checkbox"/> no
Biographic profile (one paragraph):



#10

Name:
Institution:
Email:
Position (ie PhD Student):
Gender: <input type="checkbox"/> female <input type="checkbox"/> male <input type="checkbox"/> non-binary <input type="checkbox"/> not disclosed
Committed to the project: <input type="checkbox"/> yes <input type="checkbox"/> no
Biographic profile (one paragraph):



#11

Name:
Institution:
Email:
Position (ie PhD Student):
Gender: <input type="checkbox"/> female <input type="checkbox"/> male <input type="checkbox"/> non-binary <input type="checkbox"/> not disclosed
Committed to the project: <input type="checkbox"/> yes <input type="checkbox"/> no
Biographic profile (one paragraph):



#12

Name:
Institution:
Email:
Position (ie PhD Student):
Gender: <input type="checkbox"/> female <input type="checkbox"/> male <input type="checkbox"/> non-binary <input type="checkbox"/> not disclosed
Committed to the project: <input type="checkbox"/> yes <input type="checkbox"/> no
Biographic profile (one paragraph):



#13

Name:
Institution:
Email:
Position (ie PhD Student):
Gender: <input type="checkbox"/> female <input type="checkbox"/> male <input type="checkbox"/> non-binary <input type="checkbox"/> not disclosed
Committed to the project: <input type="checkbox"/> yes <input type="checkbox"/> no
Biographic profile (one paragraph):



#14

Name:
Institution:
Email:
Position (ie PhD Student):
Gender: <input type="checkbox"/> female <input type="checkbox"/> male <input type="checkbox"/> non-binary <input type="checkbox"/> not disclosed
Committed to the project: <input type="checkbox"/> yes <input type="checkbox"/> no
Biographic profile (one paragraph):

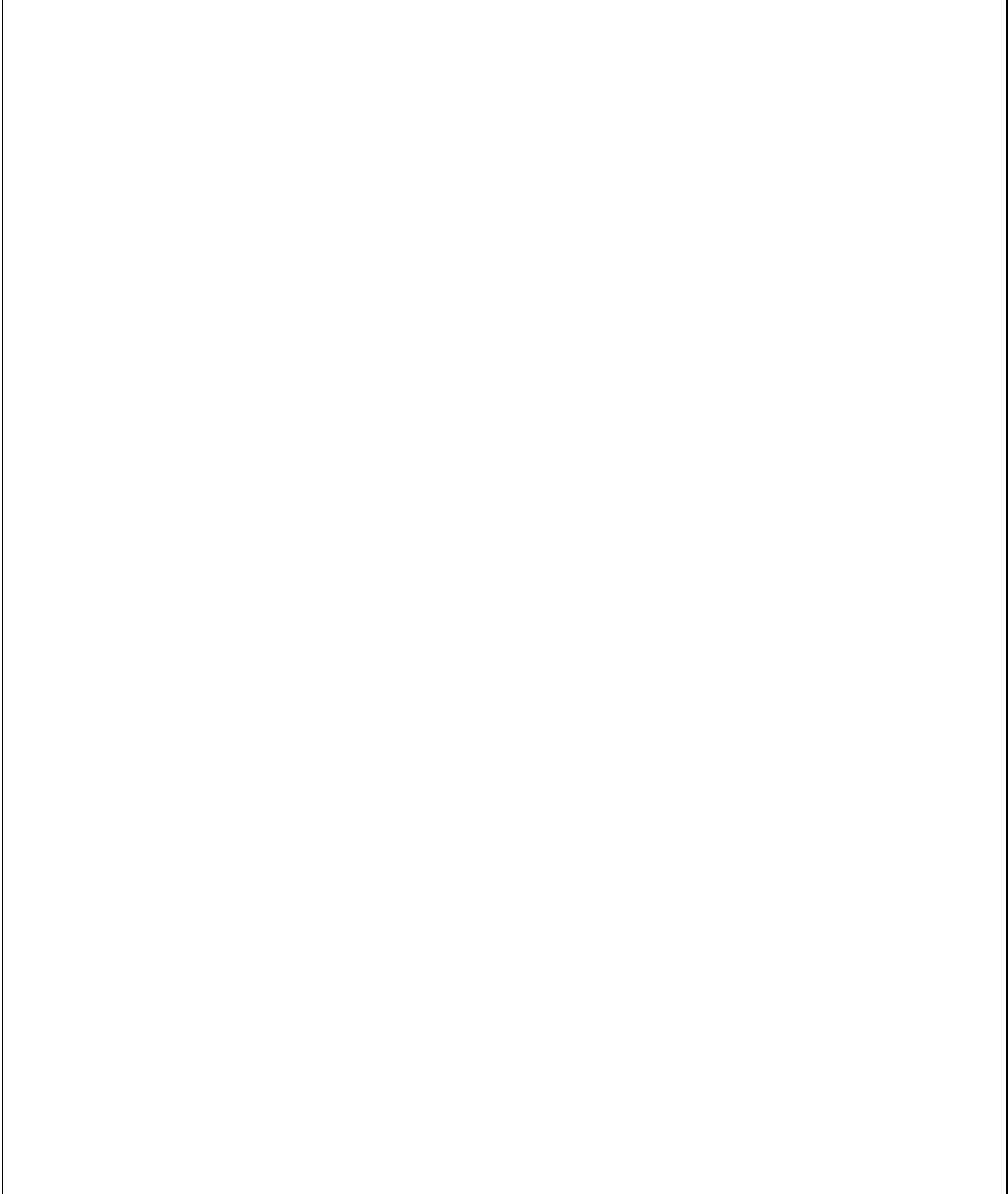


DATA MANAGEMENT PLAN

Note that funded working groups are required to deposit original or derived data in a data repository.



canadian institute of ecology and evolution
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BUDGET AND JUSTIFICATION:

Please do not include in-kind expenses.

Expense	Justification
Online Meeting Technology (fees and training):	
Total: _____	
Stipends for graduate students or PDFs (max. \$5000):	
Total: _____	
Professional facilitator fees:	
Total: _____	
Costs for increasing accessibility:	
Total: _____	



Expense	Justification
Special Topic Stream: costs associated with EDI action and/or data collection:	
Total: _____	
Other costs as permitted by CIEE (please enquire):	
Total: _____	

GRAND TOTAL (all expenses):

\$ _____ CAD (even if offset by other sources of funds)

OTHER SOURCES OF FUNDS TO OFFSET ABOVE EXPENSES (if applicable):

Agency or Institution:	Amount: \$ _____ CAD	Confirmed: <input type="checkbox"/> Applied for: <input type="checkbox"/>
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TOTAL REQUESTED FROM CIEE (Grand Total – other sources of funds):

\$ _____ CAD (not including other sources of funds)



PLEASE APPEND THE FOLLOWING:

1. Proposal (3 pages max, 12 point font, 2.5 cm margins) which must include:
 - Brief introduction to the project goals.
 - Work plan of activities: schedule of any pre-meeting activities, agenda of the planned meetings, follow-up plan in order to reach the expected outcomes. Although in-person working group meetings are normally constrained to be 4-5 consecutive full days, there is no such constraint on virtual working group meetings and we encourage researchers to envision the most productive way to schedule the equivalent amount of meeting time. For example, you may want to meet one day a week for 5 weeks, or one morning a week for two months. As appropriate, please include the source of the data to be synthesized and methods of the analyses. Discuss how your working group will ensure a broad diversity of participations (see #2 in Application Procedures), and create an equitable, inclusive and productive working environment.
 - Expected outcomes for Regular Stream (e.g., publications, white papers, open access databases) or Special Topic Stream (e.g. action plan, data synthesis, national program).
 - Importance to Canada for Regular Stream (e.g., benefit to Canadian environmental and economic well-being) or Special Topic Stream (e.g. increase in EDI in Canada's ecology and evolution research community).
2. Short CVs of Organizers only (max. 3 pages per cv)

Email a single pdf to: ciee-icee@biodiversity.ubc.ca

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